

THEME: _____

DATE: _____

**VOLUNTEER COORDINATOR
WEEKLY PLAN**

Shared Reading Schedule:

Time	Mentor
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Volunteers by room:

Time	Mentor
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Celebrity Reader(s):

Read Aloud Reader(s):

Special Events:

Special Activities/Requests by Mentors:

Mentor	Day	Time	Activity
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Media:

Picture(s) Needed	_____	_____
Radio Announcement(s)	_____	_____
Paper Write-up	_____	_____

Scheduled Volunteers:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Teen Reflection Activity:

Day	Supplies	Topic
_____	_____	_____